

**DESIGNERS SECTION  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS  
MADISON, WISCONSIN  
JULY 20, 2000**

**PRESENT:** James Dorn, Donna Rozar, Dean Field, Karen Kalishek

**EXCUSED:** Clint McCullough

**STAFF PRESENT:** Alfred Hall, Jr., Becky Fry and Jan Bobholz; Wayne Austin, Legal Counsel for a portion of the meeting.

**CALL TO ORDER**

James Dorn, Chair, called the meeting to order at 9:40 a.m. A quorum of four members was present.

**AGENDA**

**MOTION:** Donna Rozar moved, seconded by Karen Kalishek, to adopt the agenda as published. Motion carried unanimously.

**MINUTES (6/13/00)**

**MOTION:** Donna Rozar moved, seconded by Dean Field, to approve the minutes as written. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

**Secretary Cummings' Report**

Deputy Secretary Conway welcomed the Committee and reported that Secretary Cummings was out of town and unavailable to address the Committee.

**Board Member Workshop Report**

Deputy Secretary Conway reported on the Board Member Workshop and informed the Committee that he has received positive comments relating to the workshop.

The Committee suggested the possibility of holding the workshop either during the spring or fall. The Committee also suggested holding the workshop on a Wednesday and Thursday and to not include a Friday.

**Bureau Director's Report**

**Designers Section Roster/Proposed 2001 Meeting Dates**

An updated Section roster was included in the agenda packet. Minor changes were noted.

A copy of the proposed 2001 meeting dates was distributed to the Section.

**MOTION:** Dean Field moved, seconded by Donna Rozar, to approve the proposed 2001 meeting dates. Motion carried unanimously.

### **Regulatory Digest**

The Section received and reviewed an updated draft of the August 2000 Regulatory Digest. Minor corrections were pointed out.

Mr. Hall indicated that an article on ethics and the 2001 meeting dates would be included in the digest.

### **Applications Reviewed**

The following applications were issued a credential based on Staff Delegation.

#### PERMIT AS A DESIGNER OF ENGINEERING SYSTEMS

1. By Master Plumber Provision -- ss. 443.07(4), Stats.

a. Approved - 3

Bergeland, Eliot D 6/20/00

Hettinga, Jeffrey A 5/22/00

Hinz, Steven S 6/28/00

2. By Experience Provision – ss. 443.07(1)(b), Stats. (by Board Screener)

a. Approved – 1

Dutton, Joseph P 6/16/00

### **To-Pass Folder**

None

## **LEGISLATIVE ISSUES UPDATE**

**Proposed: Reducing Designer of Engineering Systems Permit Experience Requirement From Eight to Six years, Repeal Obtaining A Permit By Experience Only, and To Increase From Two Years to Three Years The Amount of Experience That An Applicant May Receive For Academic Work Without Graduation**

Mr. Hall informed the Section that the proposed legislation would be reintroduced and sponsors are being solicited.

Jim Dorn informed the Section that one of the items referenced at the Board Member Workshop was seasoned legislators suggested that freshman legislators of the majority party should be asked to introduce proposed bills, because they are looking for issues that they will be interested in and are looking for bills to introduce.

## **ADMINISTRATIVE RULES UPDATE**

### **Note Identifying What A Licensed Plumber Applicant Does Not Have to Submit When Applying for a Designer's Permit**

Mr. Hall informed the Section that Pamela Haack would be drafting the note referencing William Dusso's language. Mr. Hall stated the three items that master plumbers do not have to submit would be identified. These three items include transcripts, employment history and reference forms.

Donna Rozar reminded the Section that Clint McCullough was concerned with not requiring reference forms.

Dean Field indicated some concern with this issue also. He recommended that an application that causes a red flag should be brought to the Section for review.

Mr. Hall assured the Section that Legal Counsel stated if there was a cause for concern on an application, references may be requested.

## **SECTION MEMBER ACTIVITY**

Donna Rozar informed the Section that she is a Wisconsin delegate to the Republican National Convention.

Dean Field informed the Section that he officially retired as of March 1, 2000.

Jim Dorn informed the Section that he officially retired as of July 1, 2000.

## **NEW BUSINESS**

The Section received a copy of the Ethics Board Opinion: Board Member Testifying as an Expert Witness.

The Section discussed the Ethics Board Opinion issue.

Wayne Austin clarified questions the Section had regarding testifying as an expert witness.

## **CONVENE TO CLOSED SESSION**

**MOTION:** Donna Rozar moved, seconded by Dean Field, to convene the meeting in Closed Session pursuant to sections 19.85(1)(a), (b) and (f), Wis. Stats., to consider the licensing or discipline of a person licensed by this section or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, examination issues, deliberations on stipulations that may be signed after printing of the agenda and pending applications, Motion carried by a roll call vote: Donna Rozar-yes, Dean Field-yes; Karen Kalishek-yes; James Dorn-yes.

Open Session recessed at 10:45 a.m.

## **CLOSED SESSION**

The Section received a copy of the case status report.

The Section deliberated on pending applications.

## **RECONVENE TO OPEN SESSION**

**MOTION:** Dean Field moved, seconded by Donna Rozar, to reconvene to Open Session at 11:14 a.m. Motion carried unanimously.

## **VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

### **PENDING APPLICATIONS**

**MOTION:** Dean Field moved, seconded by Donna Rozar, to approve the applications for permit as a Designer of Engineering Systems for Christopher Jarman, David B. Labott, John David Murphy, Kari Gehde and Steven Thren. Motion carried unanimously.

**MOTION:** Donna Rozar moved, seconded by Karen Sathoff, to approve James G. Komay to sit for the exam. Motion carried unanimously.

## **SUCH OTHER ITEMS AS AUTHORIZED BY LAW**

None

## **ADJOURNMENT**

**MOTION:** Donna Rozar moved, seconded by Dean Field, to adjourn the meeting at 11:15 a.m. Motion carried unanimously.